

Edward Chipman Library Agenda
126 N. Locust St. Momence, IL.
August 25, 2020

I. Call to order: Schurman called the meeting to order at 7:00 p.m. Roll call was taken with board members: Johnson, Judd, Koch, Lovell, Lund, and Schurman in attendance as well director Adkins. Karen McMillan came as a guest.

II. Public Comments: None

III. Secretary's report: The Secretary's report was reviewed. A motion was made by Schurman, and seconded by Koch to accept the Secretary's report.

IV. Treasurer's Report: The financial report for July was reviewed. Judd motioned to approve the treasurer's report and Johnson seconded.

V. Librarian's Report:

1. Reviewed End of the Year Monthly Report.
2. Science Data on Covid now calls for 4 days quarantine of materials upon return.
3. IPLAR is finished.
4. Reopening plan now has a closing plan in case of a forced closure. The library will return to curbside if this should happen.

VI. Old Business

1. Sick leave policy: Lovell motioned we accept the sick leave policy as written. Koch seconded the motion. Roll Call was taken and all members present voted "yes" to accept the Sick Leave Policy as written.

VII. New Business

1. Appropriation: The proposed Appropriation was reviewed and discussed. A vote will be taken at the September meeting. The meeting will start at 6:45 pm
2. Secretary's audit completed
3. Annual Financial Report will be completed by the accountant again this year.
4. **VIII. Closed Session:**
None

IX. Adjourn: At 7:32 Lund motioned that the monthly board meeting be adjourned. Johnson seconded the motion. The monthly meeting was adjourned.

Submitted by:
Jodi Lovell
Secretary of the Board