

# Edward Chipman Public Library Board Meeting

## November 15, 2018

- I. Call to order: Judd called the meeting to order at 7:00 p.m. Roll call was taken with board members: Judd, Johnson, Koch, Lund, Lovell, Schurman, and Schroeder, as well as director Adkins and attorney Denton in attendance.
- II. Secretary's Report: The Secretary's report was reviewed. A motion was made by Koch, and seconded by Schurman to accept the Secretary's report.
- III. Treasurer's Report: The financial report for October was reviewed. The annual audit is complete. On the report it was discussed the need for "Grant Spending" as a category. Lovell motioned that we accept the financial report and Judd seconded it. The financial report was accepted.
- IV. Librarian's Report:
  - A. Bordertown Hauntings was a huge success.
  - B. Lego Night had 56 participants. This was the largest attendance yet. The police chef came and presented the trophy to the winning team.
  - C. The first annual yarn bombing was a huge success. People have stopped by to take pictures.
  - D. The wifi and computer use by patrons is way up. Some of this increase is due to the opening of Thursday night. Students are also coming in after school to use the wifi.
  - E. Thursday night usage has doubled.
  - F. Morningside School District students are making good use of the e-books.
  - G. The healthy eating class presented at the library was a huge success. The class was full. The dieticians who presented the class would like to come back for another class.

- H. The current system upgrade will now automatically renew a patrons book if the patron doesn't respond "NO" to the text or email he/she receives.
  - I. Amnesty Month was a huge success. Many patrons took advantage of this service.
  - J. A possible need for an Amazon credit card as opposed to a debit card for Amazon purchases was discussed. This could provide a safer way of purchasing as well.
- V. Old Business
- A. The Levy was adopted as written. Lovell motioned the Levy be accepted. Schurman seconded the motion. Role call was taken. All members voted "yes." Denton will submit the Levy.
  - B. A motion was made by Koch to keep the library open on Thursday evenings. Lund seconded the motion. All members were in favor of keeping the library open on Thursday nights. Any additional changes to library operating hours will be discussed after the beginning of the new year.
  - C. A vote on a possible state grant by the Director was postponed until a later date.
- VI. New Business:
- A. There will be no meeting in December.
  - B. Christmas gifts for employees were discussed. Koch motioned that Christmas gift cards be purchased. Schurman seconded the motion. Lund will get the gift cards.
- VII. Closed Session:
- VIII. Adjourn: Lund motioned to adjourn. Koch seconded the motion. The meeting adjourned at 7:58 p.m.