

# Edward Chipman Public Library Board Meeting

## July 27, 2021

- I. Call to order: Schurman called the regular session meeting to order at 7:03 p.m. Roll call was taken with board members: Lovell, Lund, Maldonado, McMillan, and Schurman, as well as director Adkins in attendance.
- II. Public Comments: None
- III. Secretary's Report: The Secretary's report was reviewed. A motion was made by Schurman, and seconded by McMillan, to accept the Secretary's report as written.
- IV. Treasurer's Report: The financial report for June was reviewed. The first tax payment was received on July 8. "I Read" materials were purchased with grant money from the Illinois Library Association. This was the charge in question mentioned in previous minutes. Schurman motioned that we accept the financial report for June as written and Lovell seconded it. The financial report was accepted.
- V. Librarian's Report:
  - a. Summer Reading was well attended again this year. Both the Reptile Show and the Magic Show were a huge success. The Reptile Show had to be held inside due to weather.
  - b. Heritage Days went well.
  - c. Numbers for the year were still high despite COVID shut down and limitations.
  - d. Grant money letter has been received. It is higher than previous years. This money funds all the library events for the community.
- VI. Old Business
  - a. The bid for upstairs windows and the door were relooked at. Schurman motioned the bid be accepted as written and McMillan

seconded. A roll call vote was taken and all present members voted in favor.

- b. Heating and cooling: All estimates are similar in work done. Maldonado motioned that Cousin's bid be accepted. Mcmillian seconded motion. A roll call vote was taken. All members present voted in favor of accepting this bid.
- c. Director's contract already in place from the previous meeting.

VII. New Business:

- a. Lund and Adkins are working on Appropriation. This will be discussed at the August meeting.
- b. Discussed employee excellence and possible raises for their next evaluations.

VIII. Closed Session: None

IX. Adjourn: Schurman motioned that the regular session meeting be adjourned. Lovell seconded the motion. The meeting officially ended at 7:47 pm.