

**Edward Chipman Public Library**  
**126 N. Locust St. Momence, Illinois**  
**January 27, 2026**  
**7:00 pm.**

I. Call to order: Maldonado called the regular session meeting to order at 7:05 p.m. Roll call was taken with board members: Graves, Kistler, Lovell, Lund, Maldonado, and Tallman, as well as director Perkins were present.

II. Public Comments: None

III. Secretary's report: The secretary's report for November was reviewed. Lund motioned the report be accepted. Maldonado seconded the motion. The secretary's report was approved.

IV. Treasurer's Report: The treasurer's reports for November and December were reviewed. It was noted that it appears we will be over budget on salary by the end of the year by a small amount. Lovell motioned that the treasurer reports be accepted. Graves seconded the motion. The treasurer's reports were accepted.

V. Librarian's Report:

1. In November 406 people attended events.
2. In December 853 people attended events.
3. 982 books were in circulation in November.
4. 1,950 books were in circulation in December.
5. 7 new library cards were issued in November and 5 new cards were issued in December.
6. Palace Project is currently up and running. The company is working on improving the app to make it better for libraries. It was originally made to be a phone app.
7. In January and February the library will be hosting a Latino Dance Class.
8. There will be a gummies test tasting event for Jr. High aged kids.
9. The Battle of the Books has brought in some new patrons.
10. Jackie Hernandez will be hosting a sign language class for toddlers.

11. In February Ms. Tallman will be hosting a Valentine card making event.

12. Perkins is already working on summer reading.

VI. Old Business:

1.

VII. New Business

1. Trustees updated their information to be presented to the County Clerk for the annual Statement of Economic Interest.
2. Annual Employee Raises: Discussion centered around the amount of raises. Due to the library budget being slightly over for salaries, a minimal raise was discussed for all employees. Kistler motioned that employees receive an annual raise as discussed. Tallman seconded the motion. A roll call vote was taken and all present trustees approved the raise. Perkins will be completing employee evaluations as well.
3. The End of the Year Public Library Report now requires Social Media and Director Succession policies. The website also is required to meet ADA standards. Perkins will seek assistance for that. Perkins will work on the Director Succession Policy and present at the next board meeting. Perkins will also have Attorney Denton look over the Social Media policy. This also will be presented at the next board meeting.

VIII. Closed Session: None

IX. Adjourn: Lund motioned that the meeting be adjourned. Kistler seconded the motion. The meeting ended at 7:55 pm.

Submitted by:

Jodi Lovell

Edward Chipman Public Library Board Secretary